

**TOWN OF MANSFIELD ■ FOUR CORNERS WATER AND SEWER ADVISORY COMMITTEE**  
**Regular Meeting Minutes ■ November 6, 2014**  
**Town Council Chambers**

Members Present: Rawn (chair), Hart, Ryan, Raymond, Reich

Guests Present: Chris Wester, Weston & Sampson

Staff Present: Carrington, Dilaj

The meeting was called to order at 7:00 p.m. by Rawn.

Approval of Minutes

No minutes were approved due to lack of quorum.

Public Comment

No public comment was received.

Old Business

- a. **Water and Wastewater Infrastructure Planning.** Hart provided an update on the water project, noting that Town staff are participating in monthly coordination calls. Dilaj presented an action plan for future milestones and tasks to the committee (attached). The Staff presented as part of the action plan a review of the current Water Pollution Control Authority (WPCA) ordinance for assessment in response to comments made by the Committee and public during public information sessions in August. Members asked questions regarding when sanitary sewer assessments will be completed. Staff responded that the assessments will be revised in the spring following any revisions to the ordinances that are made. Staff reminded the Committee that final assessments will not be computed until construction is complete and the WPCA assigns the amount of assessment. Carrington and Dilaj provided a summary of a telephone conversation with CTDEEP concerning the next steps for the State Grant including CEPA review. Members inquired about the recent changes made to the Purchasing Ordinance. Staff and Weston & Sampson will ensure these changes will be reflected in the bid documents for the project. Members wanted to ensure Staff continued coordinating with Connecticut Water. Members asked about the status of easements needed for the Sewer Project. Staff indicated they are working with the Consultant to finalize the most cost effective and feasible alignment. A discussion proceeded about drainage within the Four Corners area and clarifying that the drainage within the State Routes are owned and maintained by the State of Connecticut Department of Transportation.
- b. **Committee Membership.** The members inquired if the membership could be reduced from eleven (11) to nine (9). Members see the committee should remain in an advisory role through construction. It was clarified that in order for the membership to be reduced this would have to be completed by the Town Council and the subcommittee of Committee on Committees. Staff and members discussed the possibility of having one member from the general public and member from the general public within the Four Corners Sewer Service Area. Hart will circulate an e-mail to the existing membership about interest in remaining a member or releasing from membership. No action can be taken.

- c. **Other.** There was discussion about the UConn Master Plan and the location of the Ice Hockey Arena at Route 275 and Route 195. A letter to the editor from “The Chronicle, November 6, 2014” was circulated (attached).

#### New Business

- a. **2015 Meeting Schedule.** A copy of the 2015 meeting schedule was reviewed by the membership. The members present will move the meeting time from 7:00 PM to 6:30 PM on the dates presented by consensus with those in attendance.

#### Correspondence and Meeting Reports

No updates.

#### Future Meetings

The next scheduled meeting is December 2, 2014.

#### Adjournment

The meeting was adjourned at 7:51 p.m.

Respectfully submitted,

Derek M Dilaj, PE  
Assistant Town Engineer